

Option 1 - Encore Room Rental Includes:

Event Planner – To facilitate all your event needs from start to finish

House Manager – On hand to assist you during the event

Room Set – Based on the event requirements

Tables and chairs – variety of sizes and styles

House Color Linens – Black or Ivory cloths and napkins. Alternate Colors Available for Rent

Microphone and Podium – Includes stationary microphone, hand held wireless microphone and Bluetooth sound system for music

Stage – 12' x 20'

Dancefloor – Entire ground floor available

House Lights – 8 Settings available

Colored Up lights – Available on stage

Water Station – Iced water with cups displayed on a 6-foot table

Daytime Rental – 3-hour timeframe

Nighttime Rental – 4-hour timeframe

Extended Hours Available - \$250 per hour

Upgrades Available for a fee:

Entertainment - DJ, bands and shows

Photographer, photo booth

Custom linens, floral service

Custom cakes, room decoration



Option 2 - Encore Room Rental with Food & Beverage Provided by Arizona Broadway Theatre:

All items listed for option 1 Encore Room Rental are included when you order food and beverage from the Theatre

Approximately 75% of the facility rental can be applied to a food & beverage purchase as long as a pre-set food and beverage minimum is achieved

The Theatre has a first-class kitchen and food service is available for breakfast, lunch and dinner

Alcoholic beverages are available and a variety of packages can be applied

A full-service bar in the lobby is used for hosting beverages or guests can pay their own way

A soft beverage is included with most food menus listed in our catering packet

Linens, china, glass and silverware will be used to service the event

During buffets the finest chafing dishes and service ware will be provided

Service staff are included with a manager to coordinate the event flow

Option 3 - Encore Room Rental with Food & Beverage Provided by an Outside Caterer:

Food from a licensed outside caterer is allowed to be served in the Encore Room. A copy of the vendor's food license must be provided when the event is booked

Alcohol may not be brought in from outside. All alcoholic beverages must be purchased from the Theatre

All items listed for option 1 Encore Room Rental are included when you use an outside caterer

Rates are the same as listed under room rental

A house manager will be provided to assist you and your guests

The following items necessary to facilitate the service of the event can be added for a fee:

Food service staff

Bar & bartender

Plates, china, glasses & silverware

Buffet equipment including chafers, bowls, platters and serving utensils

Decorative buffet set up with custom linens and risers

Event signage

Entertainment including DJ, bands and shows

Audio visual services and assistance

Room Rental, In House Food & Beverage, Outside Catering

The Encore Room - built in 2018, the Encore Room has 5,000 square feet of event space featuring two levels, balcony seating, luxurious wood floors, beautiful lighting, great acoustics and complete privacy. Available for breakfast, lunch or dinner including food and beverage services or simply for room rental. The encore room can accommodate a variety of events such as meetings, graduations, sweet 16's, weddings and proms. Seating capacity is 275 people when set Theatre style and 200 people set with round tables of 10 chairs.

For over 15 years Arizona Broadway Theatre has been synonymous with quality, value and professionalism. Chef Erik only uses the finest quality ingredients, integrating locally sourced commodities whenever possible. Whether planning an over the top gala, financial seminar, or a company BBQ, our catering menus can be customized to fit any budget, without sacrificing quality.

The Encore Room is available for rent with or without food and beverage services. Room rental includes a water station for the guests, set up and tear down, house linens, china, glass, silver, microphone and podium. Additional audio-visual services, catering equipment and additional staff are available on request for a fee. Event space will be provided for 3 hours during the day and 4 hours in the evening and this can be extended. The prices below will have 2.3% sales tax added.

There are 3 options for renting event space at Arizona Broadway Theatre:

Option 1 - Encore Room Rental with no Food or Beverage

Option 2 - Encore Room Rental with Food & Beverage Provided by Arizona Broadway Theatre

Option 3 - Encore Room Rental with Food & Beverage Provided by an Outside Caterer

Room Rental Pricing, Food & Beverage Minimums

| October - May | <u>Monday - Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
|------------------|--------------------------|---------------|-----------------|---------------|
| Day | \$799 | \$1,499 | \$1,999 | \$1,199 |
| Night | \$1,199 | \$2,999 | \$3,999 | \$1,999 |
| | | | | |
| June - September | <u>Monday - Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
| Day | \$799 | \$999 | \$1,999 | \$999 |
| Night | \$999 | \$1,999 | \$2,999 | \$1,499 |

Additions & Upgrades

| | | | | | | |
|-------------------|---------------------|-------------------------|-----------------|------------------------|----------------------------|-----------------------|
| Chafing Dish \$25 | Upgrade Napkins 15c | Upgrade Tablecloths \$3 | Bartender \$100 | Additional Staff \$100 | Additional 6ft tables \$20 | Additional Hour \$250 |
|-------------------|---------------------|-------------------------|-----------------|------------------------|----------------------------|-----------------------|