

## **Assistant Costume Director**

Arizona Broadway Theatre is seeking a full-time, exempt Assistant Costume Director (ACD). The ACD is responsible, in collaboration with the Costume Director, for the leadership, coordination, and planning of day-to-day operations of the Theatre's costume shop, including its machines, shop and stock maintenance.

As ACD, the individual is also responsible for establishing and meeting construction and fitting deadlines; attending rehearsals; working with designers to meet artistic goals; creation of costumes; interpretation of original design work and custom patterning based on the design; all facets of the construction process for the costume as well as alterations, fittings, and maintenance of pulled or rented clothing items; and may assist in other costume production areas as directed by the needs of the production. This individual will mentor and provide hands-on training for staff and act as the supervisory designee for the Costume Director.

### **Qualifications:**

- Working Knowledge of all aspects of theatre production
- Strong organizational, budgeting and leadership skills
- Knowledge of textiles and costume history
- Thorough understanding of costume design and construction processes for the production
- Specialized training with tailoring, altering and original pattern creation
- Excellent communication skills—written, oral and visual
- Some costume design experience or degree to support costume design and construction
- Ability to work with a flexible schedule, including long hours at times
- Excellent team member skills
- Must possess sufficient strength and stamina to lift and carry materials, bend, stand, climb, and walk.

Compensation package includes salary and benefits (health insurance, paid time off, employee discounts, 403 (b) plan) and will depend on education and experience. Expected starting salary ranges from \$45,000-\$49,000 per year.

Please provide resume detailing work history, experience, education, and references to [Jaimiep@azbroadway.org](mailto:Jaimiep@azbroadway.org)

Arizona Broadway Theatre is committed to keeping all employees, performers, and customers safe. Therefore, all employees of Arizona Broadway Theatre are required to be fully vaccinated with the COVID-19 vaccine.